



“ An Equal Opportunity Employer ”

RECRUITMENT – HEALTH SERVICES OFFICER

Sable Chemical Industries Limited, the only manufacturer of Ammonium Nitrate fertilizers in the country, is located in Kwekwe, central Zimbabwe. It employs about 300 people and has a rated capacity to produce 240 000 tonnes of Ammonium Nitrate per annum. Sable's Ammonium Nitrate fertilizer and other Chemical products are supplied largely to the domestic markets.

As part of its manpower planning, Sable is seeking to recruit a reliable and competent Health Services Officer in the Human Resources Division. The role provides direction and safety for Safety, Health and Environment Management, Occupational Health Services Administration, Workplace Wellness Management and Health Care Services Management.

Candidates should meet the following criteria:

Educational Qualifications.

- Minimum of 5 “O” Level passes, including English Language and Science.
- Diploma/Degree in Nursing Sciences

Professional Qualifications:

- MCAZ Forensic Certificate
- Ambulance Technician Certificate
- Certificate in Occupational Health and Safety
- HIV & AIDS Management Certification.
- Personnel Management/ Business Management/ Counselling qualifications are an added advantage.

Experience:

- A minimum of 5 years experience in occupational health practice, 3 years of which should be at Supervisory level with proven experience of managing and developing a professional team.

Major Responsibilities:

The role provides direction and supervision on the following functions among others:

- Developing and implementing occupational Health management programmes
- Integrating employee health management programmes with workplace health management systems.
- Developing and ensuring effective utilisation of the approved occupational Health services budget.
- Instituting non-communicable and communicable disease prevention and management strategies
- Monitoring and controlling major cost drivers of occupational health care provision
- Ensuring availability of all essential drugs and medical sundries
- Developing standards, operating procedures and policies necessary for the promotion of sound occupational health practices and ensure compliance with medical care statutes.



- Designing and implementing programmes that assist the workforce to control personal health determinants in order to enhance employee quality of life, general well-being and productivity.
- Planning, organising and conducting workplace health related trainings such as First Aid, HIV peer Educators to improve employee wellbeing and performance.

Other Key Attributes.

- Excellent communication and interpersonal skills
- Good analytical skills
- Mature disposition
- Flexibility and ability to work under pressure

Written applications together with a detailed Curriculum Vitae and certified copies of academic and professional qualifications together with personal identification documents, including birth certificate, should be addressed to: -

The Human Resources Manager
Sable Chemical Industries
P.O Box 561
KWEKWE

Or e-mail your application to recruitment@sablechemicals.co.zw. **Closing date for applications will be 6 April 2018.**

NB: Only short-listed candidates will be replied to.